




Sevenoaks Rec Nature Park Planting Volunteer Information Pack

<p>Date/Time</p>	<p>Date/time as booked via our Eventbrite page. For morning sessions (10:00-12:00), please arrive at or just before 10:00. At the end of your session, unless you are booked in the afternoon, please leave the site by 12:15 at the latest.</p> <p>For afternoon sessions (12:30-14:30), please arrive between 12:15 and 12:30, but please do not arrive before 12:15 as we need to give all the morning volunteers time to leave first.</p>
<p>Who Can Come</p>	<p>You can sign up any number of people from the same household at one time. If more than one person wants to join Treebourne, or be added to the mailing list, please sign up separately. Please do not reserve spaces for people from other households.</p> <p>We welcome adults and children old enough to use a trowel. We welcome anyone with reduced mobility. There will be roles for everyone, regardless of ability. However, the nature of the site means that it is not wheelchair accessible.</p> <p>Any volunteers under 14 years of age must be accompanied by an adult who remains responsible for them throughout the planting session.</p> <p>You're welcome to bring younger children along who cannot help with the planting, but if you are bringing children, please note that you must take full responsibility for their welfare and safety at all times, whether they are planting or not. Also, if your children are not planting, you will need to ensure they do not enter the planting areas.</p>
<p>Location</p>	<p>Sevenoaks Recreation Ground, Sevenoaks Road, Eastbourne, BN23 7LP</p>  <p>Please meet Treebourne supervisors in the car park. Please think of the environment, and walk or cycle to the park if you live near enough.</p>



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<p>The Planting Session</p>	<p>Trained Treebourne supervisors will run all the planting sessions. All volunteers will be told the plan for the session, and receive instructions on how to plant, what to plant where, the layout of the site, where to find trees and equipment, where to work, etc. Please ask questions if you are unsure about any aspect of what you are doing at any time. The Treebourne supervisors are there to help you.</p> <p>Volunteers will be split into groups of maximum 6 people, or one household, if that is more than 6, working in the same area. You will be able to choose who you plant with, if you have friends, family or colleagues with you at the same session. The supervisor will ask each group to work in a separate planting area. To comply with social distancing rules, please keep at least 2m from people from other households.</p> <p>Please feel free to take a break whenever you need one. If you feel you cannot continue planting at any point, for any reason, you are free to leave early.</p> <p>There will be a brief wrap up and tidy up at the end of the session.</p> <p>Our aim is for everyone to stay safe - and have fun!</p>
<p>What to Wear/Bring</p>	<p>The ground has been rotavated, and is likely to be very muddy. It may be wet too. Please wear appropriate clothing - warm layers, suitable footwear (preferably strong boots or wellies) and a waterproof jacket and optionally waterproof trousers. Expect to get muddy!</p> <p>Everyone must bring their own gardening or other waterproof gloves to wear. For young children with small hands, bring whatever gloves they have that fit. Adults should bring a face mask in case you need it.</p> <p>To reduce opportunity for Covid-19 transmission, we encourage you to bring your own trowel and/or spade if you have them, and avoid sharing equipment with people from outside your household.</p> <p>Please keep your belongings safe as we cannot be responsible for loss or theft and we can't look after anything for you.</p>
<p>What We Will Provide</p>	<p>We will provide spades and trowels for anyone who does not have their own, or cannot bring them for any reason. We will also provide wheelbarrows for shared use if needed. All shared equipment will be sanitised between uses.</p> <p>We will provide hot drinks and biscuits. Please bring your own food/drink if you have specific dietary requirements. We would advise you to carry a water bottle in your bag if you can.</p> <p>We will provide rubbish bins. Please dispose of your own food wrappers etc in these, and also dispose of any litter that collects where you are planting.</p> <p>There will be a first aid kit available on site to treat any minor injuries, but volunteers must take responsibility for using this. Treebourne cannot guarantee a trained first aider will be present, and cannot accept responsibility for issues resulting from incorrect use of the first aid kit.</p> <p>NB. There are no toilets on site - but plenty of trees to hide behind!</p>



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The Boring Stuff	<p>We will be operating a socially distanced, Covid-secure project. Please help us by observing UK guidelines on social distancing, and following all supervisor guidance on health and safety.</p> <p>All shared tools and equipment will be sanitised before each planting session. Sanitiser will always be available at the tool store. If you return shared tools in the middle of a session, we expect you to sanitise them before storing them for someone else to use.</p> <p>We will keep contact details of all volunteers at all sessions. Please inform us immediately if you test positive for Covid-19 within 7 days of attending a planting session, so we can trace and inform all others at that session.</p> <p>All planting sessions are subject to cancellation at short notice, due to extreme weather conditions, or changes to local Covid regulations. If a session you have booked unfortunately has to be cancelled, you will be notified automatically via standard Eventbrite ticketing email.</p>
Contacts	trees@treebourne.org



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Treebourne Volunteer Disclaimer

Please read before attending your tree planting session

1. Do not attend any Treebourne session if you or a member of your household has exhibited signs of Covid-19, or if you have received a contact-tracing alert in accordance with current government guidelines, or if you are within 14 days of receiving a positive Covid-19 test result.
2. To allow effective contact tracing if needed, all pre-booked volunteers must provide contact details (full name, email address, phone number) for each person attending at the time of session booking. A parent's contact details may be given for accompanied children. If you are admitted to a session on the day without pre-booking, you must provide these details
3. All volunteers will be responsible for maintaining social distancing during the event in accordance with government guidelines. This includes refreshment breaks. We may terminate a group's involvement if social distancing rules are not adhered to.
4. Volunteers should bring their own masks and gloves. Gloves should be worn at all times when using tools. Masks should be worn when planting tasks require volunteers from different households to work closer than 2 metres apart. Volunteers can refuse to take part in these activities if they are uncomfortable with proximity to other members of the group.
5. Volunteers are responsible for the safety of their own belongings. Treebourne cannot accept responsibility for any volunteer belongings. Please don't ask us to look after your things. Carry them in a backpack, or leave them in your car.
6. Tree planting is extremely safe, and risk of injuries is extremely low, especially if you follow supervisor instructions. However, all volunteer activity is undertaken at your own risk, and Treebourne cannot take responsibility for any injuries resulting from any activity you undertake at Treebourne events, whether you are following supervisor instructions or not.
7. The site must be left in a clean state after the event. Bins will be provided. However, volunteers will be expected to remove rubbish from their area and return tools and unplanted trees to the storage point.